



**Minutes of Scheduled Board Meeting  
May 18, 2019**

**I. CALL TO ORDER**

The Chair V. Rouse called the meeting to order at 1:30 pm

**II. ROLL CALL**

Misha Simmonds, Interim Chief School Administrator and Board Secretary, conducted a roll call of members present:

1. Voting Members (7)
  - a. Greg Collins
  - b. Reginald Petty
  - c. Vincent Rouse
  - d. Khaatim Sherrer El
  - e. Brianna Gilchrist
  - f. Craig Rogers
  - g. David Blount (arrived 1:35)
2. Non-Voting Members
  - a. Robert Gregory, Superintendent
  - b. Misha Simmonds, Interim Chief School Administrator & Board Secretary

A quorum was confirmed for the meeting.

**III. ADOPTION OF MINUTES**

The minutes from the April 15 and April 24 meeting were adopted.

**Moved:**

K. Sherrer El

**Second:**

Rogers

**Approved: Unanimous except Petty  
Abstained.**

**IV. ADOPTION OF AGENDA**

The Agenda for the meeting was adopted with the change in order so that the resolutions would be presented and approved prior to the Closed Session.

**Moved:**

Rouse

**Second:**

Collins

**Approved: Unanimous.**

**V. OPEN PUBLIC FORUM**

- No one stepped forward with public comment.

## VI. ADMINISTRATIVE REPORTS

### A. ICS Report (M. Simmonds)

- a. Several field trips are up for approval today, including “Senior Week”
- b. The 2019-2020 District Calendar was revised slightly to better align with BRICK and Achieve. Spring break has been restored to a full week, and the end of the year has been extended to June 29, 2020.
- c. The NJDOE requires a Safety and Security Plan Update and MPTCS approval of the 2019 Revision of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. No significant changes from previous years are noted, except for an establishment of an agreement with local police to share video feeds. This is still in negotiation.
- d. NJDOE requires that MPTCS implement Breakfast After the Bell for the 2019-2020 School Year to increase participation. We will serve breakfast in classrooms for the PK-8 and “Grab and Go” style in the cafeteria for grades 9-12.
- e. The NJ School Insurance Group has notified we are eligible to apply for a safety grant in the amount of \$30,319.80. We seek to use it to complete security camera installation at PAC. The settlement with YJ for \$99,999 has been approved by the Judge and is up for approval tonight.

## VII. COMMITTEE REPORTS

### A. Finance Committee (M. Simmonds)

- a. The Finance Committee reviewed the attached Treasurer of School Monies Report for the month of March 2019 and the attached Board Secretary Report for the month of April 2019 and recommends for approval.
- b. The Finance Committee reviewed the attached Bills and Claims Report for the month of May 2019 for \$3,073,749.87 and recommends for approval. It includes repayment of our \$500,000 cash flow loan.
- c. A new contract with Atrium Staffing was added for temporary office associate services to assist with enrollment through June 30, 2019.
- d. The Finance Committee reviewed the attached contract with the law firm of Jalloh & Jalloh for legal services for the 2019-2020 school year and recommends for approval.
- e. A new “Change in Terms” agreement with City National Bank to increase the School’s credit line to \$1 million from May 31, 2019 to November 30, 2019 was added.
- f. In planning for food service for next year, the the Finance Committee discussed the following:
- g. MPTCS will not pursue Community Eligibility Provision because analysis shows it will not be beneficial to the school financially.
- h. MPTCS will not join with Achieve (its sister school through BRICK) under an SFA-to-SFA agreement due to late timing but will consider this in future years.
- i. MPTCS should renew its contract with Karson Foods for meal services for the 19-20 school year using the attached agreement.
- j. The Finance Committee reviewed the attached contracts with the Essex Regional Educational Services Commission for educational service, physical and occupational therapy services, and transportation services for the 2019-2020 school year and recommends for approval.
- k. We are also working with Friends on plan for refinancing the high school and including extra funds to build a gym.

### B. Personnel Committee (M. Weidman)

- a. Reviewed list of New Hires, separations, and leaves
- b. Analysis of number of candidates vs. anticipated openings for 2019-2020 was presented.

- c. Renewals, non-renewals, and RIFS were discussed for 19-20.

C. Academic Committee (R. Gregory)

- a. Committee including Supt. Gregory, Michelle Jones, Khaatim Sherer El, and Dr. Chambers met on May 16.
  - i. For the 2019-2020 school year the committee will meet on the second Thursdays of each month for one hour from 5p.m.-6p.m.
- b. Dr. Chambers shared a summary of the teacher feedback regarding the March Literacy Launch.
  - i. Teachers were receptive and eager to try the initiative.
  - ii. Scholars were reported as excited and engaged in the complex texts.
- c. Superintendent Gregory did a recap of his initial superintendent’s entry plan and how he identified the five priority areas for the 2019-2020 school year from a robust gathering of data.
  - i. Reviewed how the priority plan is written with core action/ driver, action steps, milestones and owners.
  - ii. Superintendent Gregory reviewed how the CMO will help support the priorities that are outlined in the priority plan.
- d. Next Steps
  - i. Mr. Griffiths will send out calendar invites for the 2019-2020 school year.
  - ii. A June meeting is recommended but dates have not been finalized.
  - iii. Work on the data dashboard calendar for the board is forthcoming.

D. Alumni Committee (B. Gilchrist)

- a. Discussed the need for more professional and soft skills training
- b. Working on way to get alumni to help

E. Parent Committee (C. Rogers)

- a. No updates

**VIII. CHAIRMAN REPORT (Rouse)**

- A. Thank you everyone for making the time for this retreat! It’s very important!

**XII. RESOLUTIONS (Numbered 19-05-X)**

**GOVERNANCE/POLICY**

- 1. The Board of Trustees of Marion P. Thomas Charter School approves the following Board Members and terms effective July 1, 2019:

<b><u>Name</u></b>	<b><u>Professional Affiliation</u></b>	<b><u>Term Ends</u></b>
Pastor Vincent Rouse	Pastor, Pleasant Grove Baptist Church; Executive, Newark Housing Authority	June 2020
Rev. Ronald Slaughter	Pastor, St. James AME Church	June 2020
David Blount	Self-Employed	June 2020
Reginald Petty	Self-Employed	<b>June 2019</b>

Joi Taylor-Dean	Attorney, Chief Executive Officer, Richmond Metropolitan Transportation Authority	June 2019
Khaatim Sherrer El	Founder, Results Driven Consulting, LLC	June 2019
Briana Gilchrist	Walton Enterprises	June 2021
Tyisha Kidd	Self-Employed; Consultant	June 2020
Craig Rogers	Parent	June 2020
Lesley Leslie	Rutgers University	June 2021
Michelle Jones	Newark School District	June 2020

## **TABLED.**

2. The Board of Trustees of Marion P. Thomas Charter School appoints Vincent Rouse as Board Chair effective immediately and for the entire 2019-2020 School Year. **Approved (Unanimous)**
3. The Board of Trustees of Marion P. Thomas Charter School appoints Khaatim Sherrer El as First Vice Board Chair effective immediately and for the entire 2019-2020 School Year. **Approved (Unanimous)**
4. The Board of Trustees of Marion P. Thomas Charter School appoints Michelle Jones as Second Vice Board Chair effective immediately and for the entire 2019-2020 School Year. **Approved (Unanimous)**
5. The Board of Trustees of Marion P. Thomas Charter School appoints Chaleeta Hines as Board Secretary for 2019-2020 School Year. **Approved (Unanimous)**
6. The Board of Trustees of Marion P. Thomas Charter School appoints the following Committees effective immediately and for the entire 2019-2020 School Year. **Approved (Unanimous)**
  - a. Executive Committee: Rouse, Sherrer El, Jones, Gilchrist
  - b. Finance Committee: Petty, Sherrer El
  - c. Personnel Committee: Blount, Rogers
  - d. Academic Committee: Jones, Sherrer El
7. The Board of Trustees of Marion P. Thomas Charter School appoints Bernice Jalloh as Board Attorney for the 2019-2020 School Year. **Approved (Unanimous)**

## **FINANCE**

8. The Board of Trustees of Marion P. Thomas Charter School approves the attached Treasurer of School Monies Report for the month of March 2019. **Approved (Unanimous)**
9. The Board of Trustees of Marion P. Thomas Charter School approves the attached Board Secretary Report for the month of April 2019. **Approved (Unanimous)**
10. The Board of Trustees of Marion P. Thomas Charter School approves the attached Bills and Claims Report for the month of May 2019 for \$3,073,749.87. **Approved (Unanimous)**
11. The Board of Trustees of Marion P. Thomas Charter School approves the attached contract with

Atrium Staffing of New Jersey, LLC for temporary office associates. **Approved (Unanimous)**

12. The Board of Trustees of Marion P. Thomas Charter School approves the attached contract with the law firm of Jalloh & Jalloh for legal services for the 2019-2020 school year. **Approved (Unanimous)**
13. The Board of Trustees of Marion P. Thomas Charter School approves attached “Change in Terms” agreement with City National Bank to increase the School’s credit line to \$1 million from May 31, 2019 to November 30, 2019. **Approved (Unanimous)**
14. The Board of Trustees of Marion P. Thomas Charter School approves the attached renewal contract with Karson Foods for meal services at the following rates: **Approved (Unanimous)**
  - a. Breakfast: \$1.32
  - b. Lunch \$2.59
  - c. Snack \$0.66
15. The Board of Trustees of Marion P. Thomas Charter School approves the attached contracts with the Essex Regional Educational Services Commission for educational services the 2019-2020 school year at the following rates: **Approved (Unanimous)**
  - a. \$52/hour for Home Instruction Services
  - b. \$75/hour for English as a Second Language Services
  - c. \$90/hour for Speech Therapy
  - d. \$385/Social Assessment or Educational, Psychological,, or Speech Evaluation
  - e. \$450/Psychological Evaluation with projective testing
  - f. \$500/Bilingual Evaluation
  - g. \$110.40/meeting for LDTC, Social Worker, or School Psychologist
16. The Board of Trustees of Marion P. Thomas Charter School approves the attached contract with the Essex Regional Educational Services Commission for transportation services for the 2019-2020 school **Approved (Unanimous)**
17. The Board of Trustees of Marion P. Thomas Charter School approves the attached contract with the CCL Therapy for physical and occupational therapy services for the 2019-2020 school year at the following rates: **Approved (Unanimous)**
  - a. \$425.00 per evaluation/reevaluation
  - b. \$98.00/hour for on-site services for an Occupational Therapist and
  - c. \$78.00/hour for a Certified Occupational Therapy Assistant.

## HUMAN RESOURCES

18. The Board of Trustees of Marion P. Thomas Charter School approves the following New and Updated Hires for the 2018-2019 School Year: **Approved (Unanimous)**

### New Hires

Last Name	First Name	Position	Salary	Effective Date	10 or 12 mos
Denard	Jasonn	Principal-HS	\$155,000.00	07/01/19	12
Wiltshire-King	Alicia	VP Math/Science STEAM	\$96,000.00	07/01/19	12
Sandor	Steve	VP K-2 PAC	\$112,000.00	07/01/19	12
Hines	Chaleeta	Chief of Staff- Central Office	\$160,000.00	07/01/19	12
Washington	Owen	School Operations Manager	\$95,000	07/01/19	12
Gray	Monikk	Vice Principal	\$108,000	07/01/19	12
Chambers	Shavon	Vice Principal	\$112,200	07/01/19	12

\*= awaiting clearance to start

*Italics: previously approved at Executive Committee meeting 5/1*

### New Hires Updates

Last Name	First Name	Position	Salary	Effective Date	Prorated	10 or 12 mos
Elks	Benjamin	Teacher-Social Studies H.S.	\$69,550.00	8/2019	*	10
Rudolph	Jhaval	Pt- Security Officer	\$21.55 ph	5/15/19		10

\*=salary not prorated based on later start date or hourly/per diem pay structure

19. The Board of Trustees of Marion P. Thomas Charter School approves the following separations for the 2018-2019 School Year: **Approved (Unanimous)**

Last Name	First Name	Location	Position	Type	Effective Date
Mosquera	Angel	PAC	Security Officer	Resignation	4/19/19
Felix	Bernardo	HS	Teacher	Resignation	4/15/2019
Coleman	Rebekah	STEAM	Instructional Assistant	Resignation	5/13/2019

*\*Updated info in italics*

20. The Board of Trustees of Marion P. Thomas Charter School approves the following Leaves of Absence - New and Updated: **Approved (Unanimous)**

### Leaves of Absence (new and updated)

Last Name	First Name	Location	Position	Type of Leave	Leave Date	Return Date
Sims	Stevana	High School	Social Worker	Sick	4/29/2019	5/13/2019
Fasching	Megan	Select	Teacher	Maternity	11/5/2018	6/3/19*

Shuman	James	<i>High School</i>	Teacher	Sick Leave	12/17/2018	6/30/2019
Breheney	Deanna	Select	Teacher	Maternity	2/25/2019	6/10/2019
Rivera	Vernetta	Central Office	Business Office Coordinator	Sick Leave	1/29/2019	5/20/19
<b>Ferrer</b>	<b>Angela</b>	STEAM	<b>ES Teacher</b>	<b>Maternity</b>	<b>5/13/2019</b>	<b>8/2019</b>
Haynes	James	PAC	Security	Administrative	4/9/19	5/1/2019

**\*New Leave Requests in Bold**

*\*Updated Leave Requests in Italics*

21. The Board of Trustees of Marion P. Thomas Charter School approves the following staff eligible for Worker's Compensation: **Approved (Unanimous)**

#### Workers' Compensation

Last Name	First Name	Position	LossDays	Location
Moore	Clement	Custodian	43	SELECT Academy
Carr	Jeff	Teacher	26	HS

22. The Board of Trustees of Marion P. Thomas Charter School approves the attached list of hiring renewals(172) for the 2019-2020 school year. **Approved (Unanimous)**
23. The Board of Trustees of Marion P. Thomas Charter School approves the attached list of positions undergoing a reductions in force (24) for the 2019-2020 school year. **Approved (Unanimous)**

#### OTHER

24. The Board of Trustees of Marion P. Thomas Charter School approves the following field trips:

Date	Purpose/Destination	School/Students	Transport	Funding Source
5/9/19	Mayor's Conference, NJIT, Newark	HS Students (20)	Walking	Free
5/17-18/19	Senior Trip: Kings Dominion Amusement Park, VA	HS Seniors (25)	Bus	Paid by Students
5/29/19	GSK Corporate HQ, Warren, NJ	SELECT	Bus	GSK Grant funded
6/4/19	Liberty Science Center, Jersey City, NJ	SELECT	Bus	GSK Grant funded
6/7/19	Six Flags Great Adventure, Jackson Township, NJ	HS Seniors (25)	Bus	Paid by students
6/10/19	Essex Community College, Newark, NJ	HS Seniors (25)	Walking	Free
6/11/19	Rebounderz, Edison, NJ	HS Seniors (50)	Bus	Bus by school, admissions by students
6/12/19	Palisades Center, West Nyack, NY	HS Seniors (50)	Bus	Bus by school, admissions by students
6/13/19	Six Flags Great Adventure, Jackson Township, NJ	PAC Grade 8	Bus	Bus by school, admissions by students
6/13/19	Crayola Factory, Easton, PA	SELECT	Bus	GSK Grant funded
6/14/19	Branch Brook Park, Newark, NJ	HS Seniors	Walking	Free
6/17/19	NJIT, Newark, NJ	HS Freshmen	Walking	Free

6/19/19	NJIT, Newark, NJ	HS Freshmen	Walking	Free
6/20/19	GSK Corporate HQ, Warren, NJ	SELECT	Bus	GSK Grant funded

**Moved by: Collins; Second: Blount; Approved (Unanimous)**

25. The Board of Trustees of Marion P. Thomas Charter School approves the attached REVISED 2019-2020 District Calendar. **Moved by: Collins; Second: Rogers; Approved (Unanimous)**
26. The Board of Trustees of Marion P. Thomas Charter School approves the attached 2018-2019 Safety and Security Plan Update and the 2019 Revision of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. **Moved by: Collins; Second: Rogers; Approved (Unanimous)**
27. The Board of Trustees of Marion P. Thomas Charter School approves the attached Breakfast After the Bell Plan for the 2019-2020 School Year. **Moved by: Collins; Second: Petty; Approved (Unanimous)**
28. The Board Of Trustees approves the attached application for a Safety Grant from the NJ Schools Insurance Group in the amount of \$30,319.80. **Moved by: Gilchrist; Second: Collins; Approved (Unanimous)**
29. The Board of Trustees of Marion P. Thomas Charter School approves the attached settlement with YJ for \$99,999. **Moved by: Gilchrist; Second: Collins; Approved (Unanimous)**

### XIII. ADJOURNMENT

The board adjourned at 2:28 PM

**Moved: Sherrer El Second: Petty. Approved: Unanimous.**

Prepared by: Misha Simmonds